

MINUTES OF SANITARY & IMPROVEMENT DISTRICT NO. 8
OF SAUNDERS COUNTY, NEBRASKA

On Monday, September 9, 2013 at 5:30 p.m., a Budget Hearing, Levy Hearing, Budget Meeting, and regular meeting of the Chairman and Board of Trustees of the Sanitary & Improvement District No. 8 of Saunders County, Nebraska, was convened in open and public session at the office of Woodcliff Lakes, Inc., Lot T-1018, Suite A, 980 County Road W, Fremont, Nebraska 68025.

Trustees present were: Tom Sawyer, Michael Wise, Sally Vilmont, Sean Kenney.

Trustees absent were: Lonnie Mahrt, Chairman. In his absence by unanimous consent Sean Kenney was chosen Acting Chairman.

Others present were: Kent Speicher, Don Schneider, Pat Tews.

Timely notice of the of the hearings and meetings was given to the public by publication, notice and the proposed agenda was timely given to all members of the Board of Trustees, and notice was timely given to the Saunders County Clerk and the Fremont City Clerk. Availability of the agenda was communicated in said notices. These minutes were written and available for public inspection at the office of Woodcliff Lakes, Inc., within ten working days or prior to the next convened meeting, whichever was earlier. It was stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and the location of the copy of said Act was indicated. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. Business conducted and decisions made were as follows.

Budget Hearing at 5:30 p.m.

The Budget Hearing was advertised in the Fremont Tribune. Acting Chairman Sean Kenney called the meeting to order.

Kent Speicher from Erickson & Brooks, CPA, went over the budget and assessment for the 2013-2014 fiscal year, past and future expenses and income were discussed. Need for 1% increase in restricted fund discussed.

Whereupon a Motion for Adjournment of the Budget Hearing was made by Trustee Kenney, and seconded by Trustee Vilmont, and on roll call vote was unanimously approved by the Acting Chairman and all Trustees, and declared duly adopted by the Acting Chairman, at which point the Budget Hearing adjourned.

Levy Hearing at 5:35 p.m.

The Levy Hearing was advertised in the Fremont Tribune. Acting Chairman Sean Kenney called the meeting to order.

Kent Speicher went over the new valuations, discussion was had.

Whereupon it was moved by Trustee Wise and seconded by Trustee Kenney to set the new levy for the 2013-2014 fiscal year at \$125,361.00 for the general fund, which is at a levy rate of 0.119436 per \$100 valuation; and at \$89,218.00 for the sinking fund, which is at a levy rate of 0.085000 per \$100 valuation; which are a combined total of \$214,579.00; and combined levy of 0.204435; and, that the District elect to use the 2013-2014 budget document as an audit waiver request.

Upon roll call vote, voting YES were Trustees Sally Vilmont, Tom Sawyer, Michael Wise, Sean Kenney; voting NO were trustees None; absent or abstaining were Lonnie Mahrt; whereupon the motion was declared adopted by the Acting Chairman.

Whereupon a Motion for Adjournment of the Levy Hearing was made by Trustee Sawyer, and seconded by Trustee Wise, and on roll call vote was unanimously approved by the Acting Chairman and all Trustees, and declared duly adopted by the Acting Chairman, at which point the Levy Hearing adjourned.

Budget Meeting at 5:40 p.m.

The budget Meeting was advertised in the Fremont Tribune. Acting Chairman Sean Kenney called the meeting to order.

1. After the discussion of past expenses and next year's expected expenses, it was moved by Trustee Kenny and seconded by Trustee Wise to increase the restricted funds budget an additional one percent (1%) as allowed by state law. Upon roll call vote, voting YES were Trustees Sally Vilmont, Tom Sawyer, Michael Wise, Sean Kenney; voting NO were Trustees None; absent or abstaining were Trustees Lonnie Mahrt; which was 100% of those present in favor and 80% of all Trustees in favor; whereupon the motion was declared adopted by the Acting Chairman.

2. Ordinance 2013-01, copy attached to these minutes, was then moved for adoption by Trustee Kenney and seconded by Trustee Wise, said ordinance to adopt budget and waive the three readings for appropriations as otherwise required. Upon roll call vote, voting YES were Trustees Sally Vilmont, Tom Sawyer, Michael Wise, Sean Kenney; voting NO were trustees None; absent or abstaining were Trustees Lonnie Mahrt; whereupon the ordinance was declared adopted by the Acting Chairman.

3. Resolution 2013-01, copy attached to these minutes, was then moved for adoption by Trustee Kenney and seconded by Trustee Wise, said resolution to set the levy of the District for the 2013-2014 fiscal year at \$125,361.00 for the general fund, which is at a levy rate of 0.119436 per \$100 valuation; and at \$89,218.00 for the sinking fund, which is at a levy

rate of 0.085000 per \$100 valuation; which are a combined total of \$214,579.00; and combined levy of 0.204435. Upon roll call vote, voting YES were Trustees Sally Vilmont, Tom Sawyer, Michael Wise, Sean Kenney; voting NO were trustees None; absent or abstaining were Trustees Lonnie Mahrt; whereupon the resolution was declared adopted by the Acting Chairman.

4. It was moved by Trustee Kenney and seconded by Trustee Wise that the District approve application for an audit waiver for the 2013-2014 fiscal year just completed. Upon roll call vote, voting YES were Trustees Sally Vilmont, Tom Sawyer, Michael Wise, Sean Kenney; voting NO were trustees None; absent or abstaining were Trustees Lonnie Mahrt; whereupon the motion was declared adopted by the Acting Chairman.

5. Annual statement of SID 5 status, copy attached to these minutes, was then moved for adoption, motion made by Trustee Sawyer and seconded by Trustee Wise. Upon roll call vote, voting YES were Trustees Lonnie Mahrt, Tom Sawyer, Michael Wise, Sean Kenney; voting NO were trustees None; absent or abstaining were Trustees Sally Vilmont; whereupon the motion was declared adopted by the Acting Chairman.

6. The Board discussed the addition in the just approved budget for a water and sewer fund due to the fact the SID will be taking over the water system at Woodcliff Subdivision, and that it will be necessary for the County Treasurer to establish a separate water and sewer account in order for the fees to be collected and the expenses paid. CPA Kent Speicher explained these must be handled in a separate fund rather than through the general fund. Whereupon, it was moved by Trustee Kenny and seconded by Trustee Wise that the Saunders County Treasurer be hereby directed to set up and establish a separate fund on the books and records kept by the County Treasurer as the official treasurer for the District, said fund to be designated the Water and Sewer Utilities Fund, and that the Board Attorney is to so notify the County Treasurer of this new requirement.

Whereupon a Motion for Adjournment of the Budget Meeting was made by Trustee Sawyer, and seconded by Trustee Wise, and on roll call vote was unanimously approved by the Acting Chairman and all Trustees, and declared duly adopted by the Acting Chairman, at which point the Budget Meeting adjourned.

7. The **Regular Meeting** was called to order by Trustee Sawyer at 5:50pm. Timely notice of the meeting was given to the public by publication, notice and the proposed agenda was timely given to all members of the Board of Trustees, and notice was timely given to the Saunders County Clerk and the Fremont City Clerk. Availability of the agenda was communicated in said notices. These minutes were written and available for public inspection at the office of Woodcliff Lakes, Inc., within ten working days or prior to the next convened meeting, whichever was earlier. It was stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and the location of the copy of said Act was indicated. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. Business conducted and decisions made were as follows.

8. Minutes of meeting(s) held on August 20, 2013 were approved by unanimous consent.
9. The following previously issued general fund warrants were ratified and approved: NONE
10. The following bills were approved for payment from the General Fund with a warrant to be issued on each:

<u>No.</u>	<u>Amount</u>	<u>For</u>
1364	\$ 856.00	Timme Welding
1365	\$ 84.44	Wahoo Newspaper
1366	\$ 125.00	Woodcliff Lakes
1367	\$ 52.53	Fremont Tribune
1368	\$2,440.00	Don Schneider
1369	\$ 628.66	Sirius XM Radio
1370	\$ 150.00	Chris Johannesen

11. Don Schneider reported on preparations for the water system transfer. A motion was made by Kenney and seconded by Wise to approve and sign the Water System Transfer Agreement with Woodcliff Lakes Inc. After discussion voting YES were Trustees Kenney, Sawyer, Vilmont, and Wise; voting NO were trustees NONE; absent or abstaining were Trustee Mahrt; whereupon the motion was declared adopted by the Acting Chairman. A motion was made by Vilmont, seconded by Kenney, to authorize Attorney Don Schneider to direct the Saunders County Treasurer to establish a Water System Fund in addition to the Sewer System Fund for SID 8 in preparation for the transfer. After discussion voting YES were Trustees Kenney, Sawyer, Vilmont, and Wise; voting NO were trustees NONE; absent or abstaining were Trustee Mahrt; whereupon the motion was declared adopted by the Acting Chairman. A motion was made by Mike Wise, and seconded by Sean Kenney to approve a proposed Water and Sewer Ordinance and authorizing the Board Attorney and Board Secretary to make any needed publication for consideration of such ordinance at the next meeting to be held on November 4, 2013. After discussion voting YES were Trustees Kenney, Sawyer, Vilmont, and Wise; voting NO were trustees NONE; absent or abstaining were Trustee Mahrt; whereupon the motion was declared adopted by the Acting Chairman.

Tom Sawyer reported on discussions with JEO and PeopleService about coordinating service on both the sewer and water systems. A new contract is being prepared. No action was taken.

Copies of the current Profit & Loss and Balance Sheet reports were reviewed with no action taken.

Chris Johannesen presented information on the number of Woodcliff Lots billed for water use and water reserve fund fees by Woodcliff Lakes Inc. No action was taken.

12. Under Old Business, modifications to the ribbon sweeper were discussed. Matt Schwarz will be asked to look at it to see that it was done according to plan.

Whereupon a Motion for Adjournment was made by Mike Wise, seconded by Sean Kenney, and on roll call vote was unanimously approved by the Chairman and all Trustees, and declared duly adopted by the presiding officer, at which point the meeting adjourned.

I, the undersigned, the duly qualified Clerk or Acting Clerk for Sanitary and Improvement District No. 8 of Saunders County, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of SID No. 8 of Saunders County on the date stated above, that all the subjects included in the foregoing proceedings were contained in the agenda available to the public for at least 24 hours prior to said meeting; that the said minutes of the Chairman and the Board of Trustees of the District were in written form and available for public inspection at the Clerk's office, within ten days after said meeting as required by statute and prior to the next convened meeting of said body; and that a copy of said minutes were or will be filed with the County Clerk of Saunders County and the Fremont City Clerk as required by statute within thirty days of said meeting; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and the place of said meeting, and the subjects to be discussed at said meeting.



Tom Sawyer, Clerk

SANITARY & IMPROVEMENT DISTRICT NO. 8
OF SAUNDERS COUNTY, NEBRASKA

Lonnie Mahrt, Chairman
Tom Sawyer, Clerk

Lot T-1018, Suite A
980 County Road W
Fremont, Nebraska 68025

Chris Johannesen, Secretary
Ph. 402-753-0247
sid8@woodcliffakes.com

CERTIFICATION

The undersigned Chris Johannesen, Secretary of SID No. 8 of Saunders County, Nebraska, in her capacity as an assistant to the Clerk of SID No. 8, hereby certifies that in regard to the SID Board of Directors meeting held on September 9, 2013 at 5:30 p.m. the undersigned sent a copy of the following indicated document(s) to the indicated recipient(s) on the indicated date(s):

Notice for Publication was sent on August 26, 2013 to the Fremont Tribune newspaper for publication at least 7 days prior to the meeting, said newspaper being a newspaper of general circulation within the District.

Notice of Meeting was sent on September 3, 2013 to all Board Members, SID 8 Attorney, Saunders County Clerk, and Fremont Municipal Clerk. The Notice to the Board Members also included a copy of the Agenda for said meeting, and any relevant materials on agenda items.

Minutes of Meeting were sent on September 12, 2013 to all Board Members, SID 8 Attorney, Saunders County Clerk, and Fremont Municipal Clerk.

Pursuant to SID 8 rules of procedure adopted April 19, 2011 all items were sent as PDF or Word attachments via email. A current list of said email addresses is listed below.

Dated: September 12, 2013



Chris Johannesen, Secretary SID No. 8
Acting in her capacity as Assistant to SID No. 8 Clerk

County Clerk	countyclerk@co.saunders.ne.us
City Clerk	kimvolk@fremontne.gov
SID Attorney	donschneiderlaw@yahoo.com
Lonnie Mahrt	lonnie_mahrt@csgsystems.com
Tom B. Sawyer	tbs@68025.com
Sean Kenney	skenney@mfmne.com
Sally Vilmont	sjvilmont@aol.com
Michael Wise	michaelewise@hotmail.com